

実践女子大学国際学部国際学科非常勤教員 募集要項	
採用人数	3 to 5 part-time instructors
勤務形態	Part-time (non-tenured)
研究分野	Education, TESOL, Intercultural Communication
業務内容 (担当科目)	<p>14-week semesters with 100-minute classes</p> <p>At the time of this posting, the following course schedules have not yet been determined and are therefore flexible with regards to day and time.</p> <ol style="list-style-type: none"> <li>1. <b><u>Integrated Skills and Presentation</u></b>- 5 course openings (3rd-year) (Spring semester only)</li> <li>2. <b><u>Speaking and Presentation</u></b> - 2 course openings (2nd-year) (Spring semester) - <i>2026 only</i></li> <li>3. <b><u>TOEIC</u></b> – (3rd-year) (Spring semester) <b><u>TOEFL</u></b> - (3rd-year) (Fall semester)</li> <li>4. <b><u>Global Seminar a &amp; b</u></b> – A lecture-based course for upper-intermediate/advanced (3rd-year) students. Acceptable fields of study include, but are not limited to <u>history, geography, sociology, ethnic studies, or intercultural communication</u>. (Spring semester) and or (Fall semester) - <i>2026 only</i></li> <li>5. <b><u>Advanced Writing – On demand course</u></b> (3rd-year) (Spring semester only)</li> </ol>
応募資格	<p>A candidate must :</p> <ol style="list-style-type: none"> <li>1. be a native speaker of English</li> <li>2. have a master's degree in TESOL or related field (excluding Global Seminar)</li> <li>3. have at least 1 year of experience teaching at the university level in Japan</li> <li>4. be able to utilize the university's basic web-based learning system</li> <li>5. be flexible and able to adjust to teaching students at varying levels</li> <li>6. have basic level Japanese language ability</li> </ol>
勤務地	Department of International Studies, Jissen Women's University 1-1-49 Higashi, Shibuya-ku, Tokyo 150-8538 Japan
着任時期	Starting April 1, 2026
待遇	Working conditions will be in accordance with the regulations and policies of Jissen Women's University.
応募締切	<del>From June 6, 2025 to July 4, 2025</del> ⇒ From June 6, 2025 to July 18, 2025

応募書類	<p>1) Cover letter in English, detailing your experience and qualifications for the position</p> <p>2) Curriculum Vitae, indicating courses you have taught pertinent to the position *note: <u>Only successful applicants will be required to submit a Japanese resume in Jissen Women University format.</u></p> <p>3) List of publications and copy of three major selections from the list, including academic books or articles published in academic journals.</p> <p>4) An approximately, 500-word essay detailing your educational philosophy as it relates to teaching university-age students in Japan.</p> <p>5) Copy of qualifications or certificates, such as MA in TESL, TEFL, TESOL, CELTA, etc.</p> <p>6) Copy of your resident card</p> <p>N.B. The above-mentioned documents or materials will be treated as confidential and used only for the procedures of selection. The documents submitted will not be returned except academic books or journals.</p>
応募書類 送付先	<p>A candidate will send the aforementioned documents or materials, marked with “Part-Time English Teaching Position B” in red on the envelope, to:</p> <p>Associate Professor Michael Edwards Department of International Studies Jissen Women’s University 1-1-49 Higashi, Shibuya-ku, Tokyo 150-8538 Japan</p>
選考方法	<p>Successful candidates will be invited for an interview the latter half of July 2025 and will be required to give a 20-minute mock lesson. We regret that any costs incurred by interviewees, such as travel to and from Jissen Women's University will not be compensated.</p>
問合せ先	<p>Michael Edwards, Associate Professor Department of International Studies, Jissen Women’s University 1-1-49 Higashi, Shibuya-ku, Tokyo 150-8538 Japan E-mail : edwards-michael@jissen.ac.jp</p>
備考	<p>Digital applications will not be accepted.</p> <p>Smoking is prohibited at any place on the campus and there are no nearby smoking areas outside the campus.</p>