

実践女子大学国際学部国際学科非常勤教員 募集要項	
採用人数	3 to 5 part-time instructors
勤務形態	Part-time (non-tenured)
研究分野	Education, TESOL, Intercultural Communication
業務内容 (担当科目)	<p>14-week semesters with 100-minute classes</p> <p>Tuesday periods 1 & 2 - (1st-year) high-intermediate comm. skills (full year)</p> <p>Friday periods 1 & 2 - (1st-year) intermediate comm. skills (full year)</p> <p>Monday periods 1 & 2 - (2nd-year) high-intermediate comm. skills (spring semester only)</p> <p>Wednesday periods 1 & 2 - (2nd-year) intermediate comm. skills (spring semester only)</p>
応募資格	<p>A candidate must :</p> <ol style="list-style-type: none"> 1. be a native speaker of English 2. have a master's degree in TESOL or related field (excluding Global Seminar) 3. have at least 1 year of experience teaching at the university level in Japan 4. be able to utilize the university's basic web-based learning system 5. be flexible and able to adjust to teaching students at varying levels 6. have basic level Japanese language ability
勤務地	<p>Department of International Studies, Jissen Women's University</p> <p>1-1-49 Higashi, Shibuya-ku, Tokyo 150-8538 Japan</p>
着任時期	Starting April 1, 2026
待遇	Working conditions will be in accordance with the regulations and policies of Jissen Women's University.
応募締切	From June 17, 2025 to July 4, 2025 ⇒ From June 6, 2025 to July 18, 2025
応募書類	<ol style="list-style-type: none"> 1) Cover letter in English, detailing your experience and qualifications for the position 2) Curriculum Vitae, indicating courses you have taught pertinent to the position *note: <u>Only successful applicants will be required to submit a Japanese resume in Jissen Women University format.</u> 3) List of publications and copy of three major selections from the list, including academic books or articles published in academic journals. 4) An approximately, 500-word essay detailing your educational philosophy as it relates to teaching university-age students in Japan. 5) Copy of qualifications or certificates, such as MA in TESL, TEFL, TESOL, CELTA, etc.

	<p>6) Copy of your resident card</p> <p>N.B. The above-mentioned documents or materials will be treated as confidential and used only for the procedures of selection. The documents submitted will not be returned except academic books or journals.</p>
応募書類 送付先	<p>A candidate will send the aforementioned documents or materials, marked with “Part-Time English Teaching Position B” in red on the envelope, to:</p> <p>Associate Professor Michael Edwards Department of International Studies Jissen Women’s University 1-1-49 Higashi, Shibuya-ku, Tokyo 150-8538 Japan</p>
選考方法	<p>Successful candidates will be invited for an interview the latter half of July 2025 and will be required to give a 20-minute mock lesson. We regret that any costs incurred by interviewees, such as travel to and from Jissen Women's University will not be compensated.</p>
問合せ先	<p>Michael Edwards, Associate Professor Department of International Studies, Jissen Women’s University 1-1-49 Higashi, Shibuya-ku, Tokyo 150-8538 Japan E-mail : edwards-michael@jissen.ac.jp</p>
備考	<p>Digital applications will not be accepted.</p> <p>Smoking is prohibited at any place on the campus and there are no nearby smoking areas outside the campus.</p>